

MOUNT SHASTA FIRE PROTECTION DISTRICT

STATION 2  
600 MICHELE DRIVE  
10:00 A.M.

## REGULAR BOARD MEETING AGENDA

CHAIRMAN RICHARD KLIEWER

VICE-CHAIRMAN JOHN ANDERSON

DIRECTOR HOYT

DIRECTOR LIBBY

DIRECTOR MILLER

CHIEF RICK JOYCE

ASST. CHIEF JOHNATHAN DUNCAN

SECRETARY SARAH PATANIA

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**MONDAY, MARCH 11, 2013**

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### **ITEM**

1. Call to Order and Flag Salute.
2. Roll Call.
3. Approval of Minutes for the Regular Board Meeting of February 11, 2013, and the Special Board Meeting March 4, 2013.
4. **Public Comment on Open/Closed Session Items:** This is an opportunity for members of the public to address the Board on subjects within its jurisdiction, whether or not on the agenda for this meeting. The Board reserves the right to reasonably limit the length of individual comments and/or the total amount of time allotted to public comments. Speakers may request their comments be heard during Public Comment instead of the time when the item is to be acted upon by the Board. The Board may ask questions but may take no action on items addressed during the Public Comment period except to direct staff to prepare a report or to place the item on a future agenda. If you desire a written response, please provide the secretary with your mailing address.
5. Cash Report
  6. **Old Business and Board Directives from Previous Meetings**
    - 6a. Discussion and Possible Action on use of unused medical funds to purchase Life Insurance policies with the remaining fund geared towards SEP/Simple IRA plan.—John Anderson
    - 6b. Discussion and Possible Action on the Station Coverage Policy.—Chief Joyce
    - 6c. Discussion and Possible Action on Reviewing to-date progress on Stale-Dated warrants.—Director Kliewer/Secretary Patania
    - 6d. Discussion and Possible Action on reviewing the Policy and Procedures for testing hydrants for HOA's and Private Hydrant Systems.—Director Kliewer
    - 6e. Discussion and Possible Action on installing a Generac Panel for the Generator at Station #1.—Director Anderson/Director Miller

**6f. Discussion and Possible Action on reviewing quotes from alternate CPA agencies to perform the MSFPD's FY 2012/2013 audits.—Director Kliewer/Secretary Patania**  
**6g. Discussion and Possible Action on reviewing previous years secured allotments (2008-2012).—Director Kliewer/Director Anderson**

**6h. Discussion and Possible Action regarding adjustment in compensation for Secretary Position—Board of Directors/Chief Joyce**

**7. New Board Business and Possible Action**

**7a. Discussion and Possible Action on reviewing current medical benefits with a possible change from Anthem to a new entity.—Chief Joyce**

**7b. Review of bill from Smith and Newell for special audit done July 2012.—Chairman Kliewer**

**7c.—Board review of seminar held by County Clerk's office on March 7, 2013 in Yreka.—Chairman Kliewer**

**7d.—Discussion and Possible Action on reviewing the possibility of placing a monthly column in the Mt Shasta Herald for the MSFPD.—Vice-Chairman Anderson**

**7e.—Discussion and Possible Action on placing a public service announcement in paper for District wide effort to clean up private roads.—Chairman Kliewer**

**7f.—Discussion and Possible action on status of Budget for FY 2013/2014.—Chief Joyce**

**7g.—Discussion and Possible action on paying non-active members for Strike Team assignments.—Chief Joyce**

**7h.—CLOSED SESSION:**

**Performance evaluation of public employee Chief Joyce. This item is pursuant to the personnel exception found at Government Code Section 54957.—District Board**

**7i.—Discussion and Possible Action regarding adjustment in compensation for Chief position.—District Board**

**8. Next Regular Board Meeting Date: April 8, 2013 at 10:00A.M.**

**9. Chief's Report and MSFPD Information Report to the Board.**

**11. Discussion and Possible Action on Accepting Donations.**

**12. Fund Transfers.**

**13. Payment of Bills.**

**14. Board Comments and Questions:** At this time, members of the Board may ask questions of staff, request that reports be made at a later date, or ask to place an item on a subsequent agenda on any subject within the Committee's jurisdiction. In addition, the Board members may take this opportunity to make comments on any topic that is not on this agenda; however, no deliberation may be conducted and no decision may be made on such topics.

**15. Adjournment.**